Minutes of the REGULAR COUNCIL Meeting  
Monday, February 7, 2011, at 7:02 p.m.  
Central Saanich Municipal Council Chamber

PRESENT: Jack Mar, Mayor  
Councillors Bryson, Garrison, Mason, Olsen, and Siklenka  
Gary C. Nason, Administrator  
Sara C. Ribeiro, Municipal Clerk  
Hope V. Burns, Director of Planning & Building Services  
Rosalyn Tanner, Director of Financial Services (portion)  
Nirmal Bhattacharya, Municipal Engineer  
Michael Taylor, Chief Building Inspector (portion)  
Yvan Sylvestre, Senior Engineering Technician (portion)

ABSENT: Councillor Kubek

The Municipal Clerk noted the following additions to the Agenda:

Under Section III – BUSINESS ARISING FROM THE MINUTES

New Item 1(d) Correspondence dated February 3, 2011, from the property owners Re: Rezoning Application for 1601 and 1609 Keating Cross Road

Under Section VI – REPORTS OF COMMITTEES

New Item 1(b) Correspondence dated February 7, 2011 to be considered in conjunction with Item No. 1 under the Planning & Development Committee Minutes of January 24, 2011 Re: ALC Application for Subdivision – 1881, 1911, 1931 & 1939 Meadowbank Road

Under Section XIII – CORRESPONDENCE (Receive for General Information)

Additional Correspondence Pertaining to the Proposed Composting Facility at Stanhope Farm and Related Issues

New Item 7(j) K Williams, February 7, 2011  
New Item 7(k) D&M Bond, February 7, 2011

Additional Correspondence Pertaining to Vantreight Rural Estate Residential Development

New Item 8(h) B Wilson, February 2, 2011  
New Item 8(i) Y Booth, February 3, 2011

I. APPROVAL OF THE AGENDA:

57.11 MOVED AND SECONDED  
That the Agenda for the Regular Council Meeting of February 7, 2011, be approved as amended by the Late Items Agenda.  
CARRIED UNANIMOUSLY

58.11 MOVED AND SECONDED  
That the Staff Memoranda (2) Re: Mount Newton / Senanus Waterline Extension Project that currently appear as Item No. 3 under Section VII – Staff Memoranda and Reports be considered as Item No. 1 that section.  
CARRIED UNANIMOUSLY
II. ADOPTION OF THE MINUTES:

Minutes of the Regular Council Meeting held on January 17, 2011

59.11 MOVED AND SECONDED
That the Minutes of the Regular Council Meeting held on January 17, 2011, be approved as circulated.
CARRIED UNANIMOUSLY

Report of the Public Hearing held on January 20, 2011

60.11 MOVED AND SECONDED
That the Report of the Public Hearing held on January 20, 2011, be approved as circulated.
CARRIED UNANIMOUSLY

III. BUSINESS ARISING FROM THE MINUTES:

1. The Mayor brought back for reconsideration, pursuant to Section 131(2)(a)(ii) of the Community Charter, the Kors Development Services Inc. rezoning application to permit the subdivision of two (2) single family lots into five (5) single family lots which was considered by Council at the Special (Open) Council Meeting held on January 10, 2011

   a) Excerpt from Section 131(2)(a)(ii) of the Community Charter
   b) Excerpt from the minutes of the Special (Open) Council Meeting held on January 10, 2011
   c) Land Use / OCP Amendment Permit Application from Kors Development Services Inc.
   d) Correspondence dated February 3, 2011, from L&N Lucas and B&K Struck with respect to this application (Late Item)

61.11 MOVED AND SECONDED
That pursuant to Section 131(2)(a)(ii) of the Community Charter, Council reconsider the rezoning application submitted by Kors Development Services Inc. to permit the subdivision of two (2) single family lots into five (5) single family lots.
CARRIED UNANIMOUSLY

Ms. Denise Kors, Kors Development Services Inc., overviewed the proposal for the properties at 1601 and 1609 Keating Cross Road. She noted the project would require rezoning and subdivision of the two single family lots to permit five single family lots. The existing houses will remain at their current location. She emphasised the importance of protection Graham Creek, and this project would utilise best management practices so as to protect the rural nature of this area.

Ms. B Struck, Resident, built their house on this property eight years ago and she understands the reluctance to change the zoning in this area.

Ms. L Lucas, Resident, provided a brief history of this area, noting they are unable to utilise 20% of their property.

*DEFEATED*

62.11 MOVED AND SECONDED
That Staff be directed to proceed with the further processing of the subject Rezoning application as per the District’s usual procedures.
DEFEATED
OPPOSED: Four Members

IV. RISE AND REPORT:

1. One Year Extension of Employment with District – Ms. Susan Brown

The Mayor advised the following:

At the In Camera Special Council Meeting held on January 17, 2011, Council resolved as follows:
That Council “Rise and Report” concerning the resolution approving a one year extension of employment of Ms. Susan Brown with the District, as adopted by Council at its January 10, 2011 In Camera Special Council Meeting.

V. PUBLIC INQUIRIES AND ANSWERS THERETO:

1. Mr. A Apouchtine, Resident, inquired if he should address his item of correspondence now or later in the Meeting. The Mayor advised his correspondence would be considered under Section X of the Agenda.

VI. REPORTS OF COMMITTEES:

1. **Standing Committees:**

   a) Special Planning & Development Committee

      i) Minutes of the Special Planning & Development Committee Meeting held on January 24, 2011.

      63.11 MOVED AND SECONDED
      That the Minutes of the Special Planning & Development Committee Meeting held on January 24, 2011, be approved as circulated.
      CARRIED UNANIMOUSLY

   b) Planning & Development Committee

      i) Minutes of the Planning & Development Committee Meeting held on January 24, 2011.

      64.11 MOVED AND SECONDED
      That the Minutes of the Planning & Development Committee Meeting held on January 24, 2011, be approved as circulated.
      CARRIED UNANIMOUSLY

      ii) Staff Memorandum

         a) Staff Memorandum dated January 12, 2011, from the Planner entitled “ALC Application for Subdivision – 1881, 1911, 1931 & 1939 Meadowbank Road (BC Hydro)”

         b) Correspondence dated February 7, 2011, from Zenith Appraisal & Land Consulting Ltd. Re: ALC Application for Subdivision – 1881, 1911, 1931 & 1939 Meadowbank Road (Late Item)

      65.11 MOVED AND SECONDED
      That the Staff Memorandum dated January 12, 2011, from the Planner entitled “ALC Application for Subdivision – 1881, 1911, 1931 & 1939 Meadowbank Road (BC Hydro)” be received, and Council reject the ALC applications to subdivide portions of four parcels of land in the Agricultural Land Reserve at 1881, 1911, 1931 & 1939 Meadowbank Road (BC Hydro) and not forward the applications to the ALC.
      CARRIED UNANIMOUSLY

      Mr. David Wood, Zenith Appraisal & Land Consulting Ltd., noted BC Hydro does not want to change the use of the land.

   iii) Staff Memorandum

      a) Staff Memorandum dated January 18, 2011, from the Director of Planning and Building Services entitled “Development Permit Application, 1167 Stelly’s Cross Road, Brentwood House Addition”

      66.11 MOVED AND SECONDED
      That the Staff Memorandum dated January 18, 2011, from the Director of Planning and Building Services entitled “Development Permit Application, 1167 Stelly’s Cross Road, Brentwood House Addition” be received, and Council approve issuance of a Development Permit to accommodate the proposed addition to Brentwood House located at 1167 Stelly’s Cross
iv) Staff Memorandum

a) Staff Memorandum dated January 13, 2011, from the Planner entitled “Development Variance Application; 1304 Greig Avenue (Eurosa Farms Ltd.)”

67.11 MOVED AND SECONDED
That the Staff Memorandum dated January 13, 2011, from the Planner entitled “Development Variance Application; 1304 Greig Avenue (Eurosa Farms Ltd.)” be received, and Council, with regard to the existing bulk storage structure on the property at 1304 Greig Avenue:
1. Propose to reduce the minimum side yard exterior setback from 6.0m to 5.0m for the existing structure;
2. Instruct Staff to undertake the necessary statutory notification procedures; and,
3. Subject to public comment, consider issuance of the requested Development Variance Permit.
CARRIED UNANIMOUSLY

v) Staff Memorandum

a) Staff Memorandum dated January 11, 2011, from the Director of Planning & Building Services and the Building Inspector entitled “Strategic Plan – Goals and Actions B3.1 – Stable Land Use Planning and Regulations”

68.11 MOVED AND SECONDED
That the Staff Memorandum dated January 11, 2011, from the Director of Planning & Building Services and the Building Inspector entitled “Strategic Plan – Goals and Actions B3.1 – Stable Land Use Planning and Regulations” be received for information, and Council endorse the strategy proposed by Staff for clarifying building permit requirements and procedures.
CARRIED UNANIMOUSLY

c) Parks & Facilities Committee

i) Minutes of the Parks & Facilities Committee Meeting held on January 24, 2011

69.11 MOVED AND SECONDED
That the Minutes of the Parks & Facilities Committee Meeting held on January 24, 2011, be approved as circulated.
CARRIED UNANIMOUSLY

ii) Staff Memorandum

a) Staff Memorandum dated January 24, 2011, from the Administrator entitled “Town Hall (Administration / Police) Building and Satellite Fire Station Project”

70.11 MOVED AND SECONDED
That consideration of the Staff Memorandum dated January 24, 2011, from the Administrator entitled “Town Hall (Administration / Police) Building and Satellite Fire Station Project” be deferred to a future Committee / Council Meeting when all members of Council are anticipated to be in attendance.
CARRIED UNANIMOUSLY
d) Administration & Finance Committee

i) **Minutes of the Administration & Finance Committee Meeting held on January 24, 2011**

71.11 MOVED AND SECONDED
That the Minutes of the Administration & Finance Committee Meeting held on January 24, 2011, be approved as circulated.
BEFORE THE QUESTION WAS CALLED, it was

**MOTION TO AMEND**

72.11 MOVED AND SECONDED
That the Minutes of the Administration & Finance Committee Meeting held on January 24, 2011, be amended to read:

“52.11 That Council of the District of Central Saanich hereby adopts a policy that video or audio recording of District meetings by members of the public without specific approval is only permitted at open Council and Standing Committee Meetings and Public Hearings, and such recording may only occur while the meeting is in session with a quorum of members of Council / Committee present, and subject to the Mayor's / Presiding Member's authority to preserve the order of the meeting. Advisory bodies retain the discretion to consider a special request to record a specific meeting, submitted in advance of the meeting, on a case by case basis.”

CARRIED UNANIMOUSLY

THE QUESTION WAS CALLED ON THE MAIN MOTION
CARRIED UNANIMOUSLY

ii) **Notice of Motion**

a) Notice of Motion Submitted by Councillor Alastair Bryson Re: Policy for Video and/or Audio Recording of District Meetings

b) Backgrounder: Video and Audio Recording of Meetings by the Public

73.11 MOVED AND SECONDED
That Council of the District of Central Saanich hereby adopts a policy that video or audio recording of District meetings by members of the public without specific approval is only permitted at open Council and Standing Committee Meetings and Public Hearings, and such recording may only occur while the meeting is in session with a quorum of members of Council / Committee present, and subject to the Mayor's / Presiding Member's authority to preserve the order of the meeting. Advisory bodies retain the discretion to consider a special request to record a specific meeting, submitted in advance of the meeting, on a case by case basis.

CARRIED UNANIMOUSLY

74.11 MOVED AND SECONDED
That Staff be requested to prepare a Supplementary Budget Request, for consideration during 2011 Budget deliberations, on the estimated cost of installing the necessary audio and video recording equipment to record all Regular Council and Committee Meetings and Public Hearings, with the objective of affording citizens the capability of viewing Central Saanich Council meetings on line either live or taped.

CARRIED

OPPOSED: Two Members

iii) **Set Date for Next Tri-Municipal Council Meeting**

75.11 MOVED AND SECONDED
That the next Tri-Municipal Council Meeting be scheduled for Tuesday, March 8, 2011, as proposed by the District of North Saanich, and that the topic of “Deposit of Fill on Agricultural Lands – Regional Implications and Need for Strategy to Address” be added as an agenda item for discussion.

CARRIED UNANIMOUSLY
During Council discussion, Councillor Mason requested that the correspondence from the BC Senior Games Society Re: Invitation to Host the BC Senior Games be forwarded to the Tri-Municipal Meeting as an additional agenda topic.

2. Advisory Committees / Other: Nil

3. Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards, or Commissions:

1. Councillor Olsen advised he met with Transport Canada and participated in a tour of the Inlet to review the mooring buoys.
2. Mayor Mar spoke to a BC Ferries Open House. In particular, discussion on the Mill Bay Ferry showed no intention of closing the ferry service. Rather, a second lane on the south side to hold an additional 20 cars was proposed for the Brentwood Bay side. The terminal will be closed in April to build the lane, and it is anticipated to re-open May 1, 2011.

VII. STAFF MEMORANDA AND REPORTS:

1. Staff Memorandum

a) Staff Memorandum dated February 7, 2011 from the Administrator entitled “Proposed Amendments to District’s Traffic and Highways Regulation Bylaw”

The Administrator overviewed the Staff Memorandum in detail. He provided Council with some additional information with respect to the Stanhope Composting issue, noting the District has forwarded comments to the Capital Regional District in response to Stanhope’s application for a recycler licence. The District addressed the Land Use Bylaw and requested that the CRD make a condition of the licence, if granted, to ensure compost is not sold or removed from the farm. The District has issued a building permit for the composting building on site, noting the plans meet the height requirements.

The Mayor noted that he will hold an informal community open house on Friday, February 11, 2011, at 6:30 p.m. in the Fire Training Centre to afford the neighbours and any other interested parties an opportunity to speak to this matter.

76.11 MOVED AND SECONDED
That “Central Saanich Traffic and Highway Regulation Amendment Bylaw No. 1735, 2011” receive first reading.
CARRIED UNANIMOUSLY

77.11 MOVED AND SECONDED
That the Staff Memorandum dated February 7, 2011, from the Administrator entitled “Proposed Amendments to District’s Traffic and Highways Regulation Bylaw” be referred to the February 14, 2011, Committee Meeting for further consideration.
CARRIED UNANIMOUSLY

2. Recommended Notices on Title:

a) 1339 Hovey Road – Construction Without Permits

i) Opportunity to be Heard: Building Inspector; Owners

The Chief Building Inspector overviewed the Staff Memorandum.

The Director of Planning & Building Services noted the property is currently for sale.

Mayor Mar invited the property owners to address Council on this matter. It was noted that no one rose to address Council.

Ms. V Hughes, Resident, noted the property is not for sale as they are trying to work with the District on outstanding building issues. She is willing to cooperate with District Staff and would like to continue to work with Staff towards finalising this matter.

ii) Consideration of Building Inspector’s Recommendation
DEFEATED

78.11 MOVED AND SECONDED
That the Staff Memorandum dated January 11, 2011, from the Building Inspector entitled “Notice on Title – 1339 Hovey Road – Construction Without Permits” be received, and Council not proceed with a Section 57 Resolution at this time.
DEFEATED
OPPOSED: Four Members

79.11 MOVED AND SECONDED
That the Staff Memorandum dated January 11, 2011, from the Building Inspector entitled “Notice on Title – 1339 Hovey Road – Construction Without Permits” be received, and:
1. The District of Central Saanich Municipal Clerk file a notice with the Land Title Office and Survey Authority of BC stating that a Resolution has been made under Section 57 of the Community Charter by the Council in relation to the property legally described as Lot A, Section 8, Range 1 East, South Saanich District, Strata Plan 14778; PID 004-299-973, having a civic address of 1339 Hovey Road, and that further information respecting the resolution may be inspected at the office of the Municipal Building Inspection Division during regular office hours;
2. If the owner fails to resolve the violations by obtaining a building permit and complying with the municipal bylaws, then at a future Council Meeting, Council consider imposing a remedial action order on the owner or obtaining a court injunction; and,
3. Staff be directed to postpone registration of the Section 57 Notice on Title for a period of up to 30 days in order to afford the property owner(s) the opportunity to bring the property into compliance with the District’s Building Bylaw.
CARRIED UNANIMOUSLY

b) 3024 Mallard Avenue – Expired Building Permit / Unsafe Condition

i) Opportunity to be Heard: Building Inspector; Owners

The Chief Building Inspector overviewed the Staff Memorandum.

Mayor Mar invited the property owners to address Council on this matter. It was noted that no one rose to address Council.

Ms. L Wright, Resident, spoke to the ongoing issues with her property, including previous Board of Variance applications and contractor issues on sight. They are willing to work with the municipality to bring the property into compliance.

ii) Consideration of Building Inspector’s Recommendation

80.11 MOVED AND SECONDED
That the Staff Memorandum dated January 4, 2011, from the Building Inspector entitled “Notice on Title – 3024 Mallard Avenue – Expired Building Permit / Unsafe Condition” be received, and:
1. The District of Central Saanich Municipal Clerk file a notice with the Land Title Office and Survey Authority of BC stating that a Resolution has been made under Section 57 of the Community Charter by the Council in relation to the property legally described as Lot 9, Section 14, Range 6 East, South Saanich District, Plan 18971; PID 001-782-851; having a civic address of 3024 Mallard Avenue, and that further information respecting the resolution may be inspected at the office of the Municipal Building Inspection Division during regular office hours;
2. If the owner fails to resolve the violations by obtaining a building permit and complying with the municipal bylaws, then at a future Council Meeting, Council consider imposing a remedial action order on the owner or obtaining a court injunction; and,
3. Staff be directed to postpone registration of the Section 57 Notice on Title for a period of up to 30 days in order to afford the property owner(s) the opportunity to bring the property into compliance with the District’s Building Bylaw.
CARRIED UNANIMOUSLY
Due to a potential conflict of interest in relation to the next item, Councillor Bryson left the Council Chamber at 8:15 p.m. He stated his property was adjacent to the proposed catchment area and he leased land within the proposed catchment area.

3. Staff Memorandum (2) Re: Mount Newton / Senanus Waterline Extension Project
   a) Staff Memorandum dated December 29, 2010, from the Director of Financial Services entitled “Mount Newton / Senanus Waterline Project Update
   b) Staff Memorandum dated January 27, 2011, from the Senior Engineering Technologist entitled “Mt. Newton Cross Road / Senanus Drive Tree Assessment and Mitigation
   c) Correspondence Pertaining to this Issue:
      i) C Neal, January 31, 2011

The Director of Financial Services overviewed her Staff Memorandum and responded to questions from Council.

The Senior Engineering Technologist overviewed his Staff Memorandum and responded to questions from Council.

The Administrator spoke to the Staff recommendation.

81.11 MOVED AND SECONDED
   That Staff be directed to proceed at this time with a consulting arborist assessment of the construction impact on the boulevard (significant/protected) trees along the proposed Mt. Newton/Senanus waterline project construction route, including recommended mitigation measures, and Staff be authorised to finalise a contract with Michael Gye and Heidi Krogstad Urban Forestry Ltd. based on the scope of work and fee proposal outlined in their correspondence which is attached as Appendix A to the Senior Engineering Technologist's Memorandum CARRIED UNANIMOUSLY

82.11 MOVED AND SECONDED
   That "Mount Newton Cross Road/Senanus Drive Local Area Service Establishment Repeal Bylaw No. 1670, 2009" be reconsidered, finally passed and adopted CARRIED UNANIMOUSLY

83.11 MOVED AND SECONDED
   That upon completion of the assessment, any recommendations for possible lateral adjustments and/or mitigation measures either prior to and/or during construction be forwarded to the District’s design consultants and incorporated into the design and tender documents. CARRIED UNANIMOUSLY

84.11 MOVED AND SECONDED
   Staff be authorized to proceed with the tender for the project once Resolution No. 83.11 above has been completed. CARRIED UNANIMOUSLY

85.11 MOVED AND SECONDED
   That Council grant early approval in the amount of $50,000 to facilitate the release of the fire pump supply tender. CARRIED
   OPPOSED: One Member

The Staff Memorandum dated December 29, 2010, from the Director of Financial Services entitled “Mount Newton / Senanus Waterline Project Update was received for information without a motion.

The Staff Memorandum dated January 27, 2011, from the Senior Engineering Technologist entitled “Mt. Newton Cross Road / Senanus Drive Tree Assessment and Mitigation was received for information without a motion.

Ms. C Neal, Resident, spoke to her correspondence.

The correspondence was received for information without a motion.
86.11 MOVED AND SECONDED
That “Mt. Newton / Senanus Waterline Temporary Borrowing Bylaw No. 1733, 2011” be authorised to receive three readings at the same Meeting.
CARRIED UNANIMOUSLY
OPPOSED: One Member

87.11 MOVED AND SECONDED
CARRIED
OPPOSED: One Member

88.11 MOVED AND SECONDED
CARRIED
OPPOSED: One Member

89.11 MOVED AND SECONDED
CARRIED
OPPOSED: One Member

Councillor Bryson returned to the Meeting at 8:37 p.m.

4. Staff Memorandum

a) Staff Memorandum dated January 4, 2011 from the Assistant Treasurer entitled “Tax Payment Interest Bylaw”

The Director of Planning & Building Services overviewed the Staff Memorandum and responded to questions from Council.

90.11 MOVED AND SECONDED
That “Central Saanich Advance Tax Payment Interest Allowance Bylaw No. 1734, 2011” [A Bylaw to Provide for the Payment of Taxes in Advance by Lump-sum and Instalments for the Allowing interest on Such Advance Payment] be authorized to receive three readings at the same meeting.
CARRIED UNANIMOUSLY

91.11 MOVED AND SECONDED
That “Central Saanich Advance Tax Payment Interest Allowance Bylaw No. 1734, 2011” receive first reading.
CARRIED UNANIMOUSLY

92.11 MOVED AND SECONDED
That “Central Saanich Advance Tax Payment Interest Allowance Bylaw No. 1734, 2011” receive second reading.
CARRIED UNANIMOUSLY

93.11 MOVED AND SECONDED
That “Central Saanich Advance Tax Payment Interest Allowance Bylaw No. 1734, 2011” receive third reading.
CARRIED UNANIMOUSLY
5. Staff Memorandum

b) Staff Memorandum dated February 1, 2011 from the Planner entitled “Development Variance Permit & Marine Shoreline Development Permit Application; 8100A McPhail Road (“Dunmora” – Grant Rogers)"

The Director of Planning & Building Services overviewed the Staff Memorandum and responded to questions from Council.

94.11 MOVED AND SECONDED
That the Staff Memorandum dated February 1, 2011, from the Planner entitled “Development Variance Permit & Marine Shoreline Development Permit Application; 8100A McPhail Road (“Dunmora” – Grant Rogers)” be received, and:

1. In connection with the proposed construction of a private walkway and dock over the marine foreshore fronting the property at 8100A McPhail Road, Council approve the issuance of a Development Variance Permit permitting the following variances to the Central Saanich Land Use Bylaw to:
   i) Reduce the minimum setback of a structure from the top of slope next to the natural boundary of the sea from 10m to 0m;
   ii) Permit a private float or walkway to be built on a permanent structure or pier; and,
   iii) Permit a private float or walkway that is not capable of being removed for storage.

CARRIED UNANIMOUSLY

95.11 MOVED AND SECONDED
That in connection with the Marine Shoreline Development Permit for the proposed platform, walkway and dock, Council approve the issuance of a Development Permit subject to the following conditions:

i) That vegetation removal (other than removal of invasive species) be minimized on the upland property;

ii) That the owner adhere to the Best Management Practices specified by the Department of fisheries and Oceans (DFO); and,

iii) That the owner retain the biologist to monitor the construction and provide written confirmation to the District of adherence to the DRO Best Management Practices and other applicable regulations.

CARRIED UNANIMOUSLY

6. In Stream Land Use / OCP Amendment Application:

a) L&P De Costa Re: Rezoning Application to Permit the Subdivision of 7355 Chatwell Drive to Create One Additional Lot

The Director of Planning & Building Services briefly summarised the application, noting Staff will proceed with further processing of the application accordingly.

The In Stream Land Use / OCP Amendment Application from L&P De Costa Re: Rezoning Application to Permit the Subdivision of 7355 Chatwell Drive to Create One Additional Lot was received for information without a motion.

VIII BYLAWS:

For Consideration of Third Reading

1. “Heritage Revitalization Agreement Bylaw No. 1725, 2010”
   [A Bylaw to Enter into a Heritage Revitalization Agreement Under Section 966 of the Local Government Act (8100A & 8100 McPhail Road)]

96.11 MOVED AND SECONDED
That “Heritage Revitalization Agreement Bylaw No. 1725, 2010” [A Bylaw to Enter into a Heritage Revitalization Agreement Under Section 966 of the Local Government Act (8100A & 8100 McPhail Road)] receive third reading.

CARRIED UNANIMOUSLY
It was noted that the Director of Planning will communicate with the applicant that, as agreed to by the applicant at the public hearing and prior to consideration of final adoption of the HRA Bylaw by Council:

1. The applicant’s solicitor will prepare a Restrictive Covenant (acceptable to the District’s solicitor) with an undertaking to register the document immediately upon final reading, that the strata subdivision is not to be gated to restrict public access and public access through the site.
2. The access through the site to the waterfront is to be built and maintained by the future strata corporation guaranteed with the registration of the appropriate legal mechanism (document) at the subdivision stage.

2. “Central Saanich Land Use Bylaw Amendment Bylaw No. 1730, 2010” [A Bylaw to Amend the Land Use Bylaw (6745 Barbara Drive)]

97.11 MOVED AND SECONDED
That “Central Saanich Land Use Bylaw Amendment Bylaw No. 1730, 2010” [A Bylaw to Amend the Land Use Bylaw (6745 Barbara Drive)] receive third reading.
CARRIED UNANIMOUSLY

3. “Central Saanich Land Use Bylaw Amendment Bylaw No. 1731, 2010” [A Bylaw to Amend the Land Use Bylaw (Residential Carriage House (RCH) / 6645 Central Saanich Road)]

98.11 MOVED AND SECONDED
That “Central Saanich Land Use Bylaw Amendment Bylaw No. 1731, 2010” [A Bylaw to Amend the Land Use Bylaw (Residential Carriage House (RCH) / 6645 Central Saanich Road)] receive third reading.
CARRIED UNANIMOUSLY

For Consideration of Second Reading and Referral to a Public Hearing to be Held on Wednesday, March 17, 2011, at 6:30 p.m.

1. “Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1674, 2011” [A Bylaw to Amend the Official Community Plan (7410 Veyaness Road – Seniors’ Care Facility Project)]

a) Attached for reference is the relevant excerpt from the Minutes of the Special (Open) Council Meeting held on January 10, 2011.
b) Staff Memorandum dated January 17, 2011 from the Planner entitled “Additional Information – OCP Amendment, Zoning Amendment, Development Permit & Development Variance Permit Application; 7410 Veyaness Road (Frank Gruber) – Addendum Report #5”

99.11 MOVED AND SECONDED
That “Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1674, 2011” [A Bylaw to Amend the Official Community Plan (7410 Veyaness Road – Seniors’ Care Facility Project) receive second reading.
CARRIED UNANIMOUSLY

100.11 MOVED AND SECONDED
That “Central Saanich Official Community Plan Bylaw Amendment Bylaw No. 1674, 2011” and the draft Development Variance Permit, be referred to a Public Hearing to be held on March 17, 2011, at 6:30 p.m. in the Central Saanich Council Chamber.
CARRIED UNANIMOUSLY

For Consideration of First and Second Reading and Referral to a Public Hearing to be Held on Wednesday, March 2, 2011, at 6:30 p.m.

1. “Central Saanich Land Use Bylaw Amendment Bylaw no. 1675, 2011” [A Bylaw to Amend the Land Use Bylaw (7410 Veyaness Road – Seniors’ Care Facility Project)
MOVED AND SECONDED
That “Central Saanich Land Use Bylaw Amendment Bylaw no. 1675, 2011” [A Bylaw to Amend the Land Use Bylaw (7410 Veyaness Road – Seniors’ Care Facility Project) receive first reading.
CARRIED UNANIMOUSLY

MOVED AND SECONDED
That “Central Saanich Land Use Bylaw Amendment Bylaw no. 1675, 2011” receive second reading.
CARRIED UNANIMOUSLY

MOVED AND SECONDED
That “Central Saanich Land Use Bylaw Amendment Bylaw no. 1675, 2011” be referred to a Public Hearing to be held on March 17, 2011, at 6:30 p.m. in the Central Saanich Council Chamber.
CARRIED UNANIMOUSLY

For Consideration of First Three Readings

1. "Central Saanich Housing Agreement Bylaw No. 1676, 2011” [A Bylaw to Authorize the Corporation of the District of Central Saanich to Enter into a Housing Agreement (7410 Veyaness Road – Seniors’ Care Facility Project)

MOVED AND SECONDED
That “Central Saanich Housing Agreement Bylaw No. 1676, 2011” receive first reading.
CARRIED UNANIMOUSLY

MOVED AND SECONDED
That “Central Saanich Housing Agreement Bylaw No. 1676, 2011” receive second reading.
CARRIED UNANIMOUSLY

MOVED AND SECONDED
That “Central Saanich Housing Agreement Bylaw No. 1676, 2011” receive third reading.
CARRIED UNANIMOUSLY

IX. DELEGATIONS / PRESENTATIONS: Nil

X. CORRESPONDENCE & PETITIONS:

1. A Apouchtine Re: Snow Clearing Procedures
   a) E-Mail correspondence dated January 12, 2011

   A Apouchtine, Resident, spoke to his correspondence.

MOVED AND SECONDED
That the correspondence dated January 12, 2011, from A Apouchtine regarding the District’s snow clearing procedures, be received, and referred to Staff for review and appropriate action as deemed warranted, or recommendation back to Council if required.
CARRIED UNANIMOUSLY

2. Proposed Upcoming Road Race in Central Saanich:
   a) 2011 New Balance Triathlon, June 19, 2011
      i) Attached is a list of the typical conditions for final approval for this event

      Mr. P Regensburg, applicant, spoke to the proposed road race.

      The Administrator spoke to the list of proposed conditions for this event.
That the correspondence dated January 12, 2011, from LifeSport Coaching requesting Council approval for the 2011 New Balance Triathlon on June 19, 2011, be received, and the District grant conditional approval for the above event subject to acceptable prior consultation with other impacted municipalities and co-ordination with any other events to take place during this same general time period, and further subject to the concurrence of the Police, Fire and Engineering and Public Works Departments; and no costs be incurred by the District for this event. CARRIED UNANIMOUSLY

3. N Ryder Re: East Saanich Road and Mount Newton Cross Road Intersection – Safety Concerns

a) Correspondence dated January 25, 2011

Mr. N Ryder spoke to his correspondence.

That the correspondence dated January 25, 2011, from N. Ryder concerning safety at East Saanich Road and Mount Newton Cross Road be received and referred to Staff for review and appropriate action as deemed warranted, or recommendation back to Council if required, and that a copy of the correspondence be forwarded to the Central Saanich Police Service in relation to the enforcement issue. CARRIED UNANIMOUSLY

During discussion around the table, Council noted Engineering Staff will investigate enhanced lighting options for this intersection and proceed accordingly.

4. C Eriksen Re: “Town Hall” Project

a) E-mail correspondence dated January 12, 2011

It was noted the letter writer was not in attendance to speak to his correspondence.

That the e-mail correspondence dated January 12, 2011, from C. Eriksen regarding the “Town Hall” project be received for information. CARRIED UNANIMOUSLY

XI UNFINISHED BUSINESS: Nil

XII NEW BUSINESS / OTHER COMPETENT BUSINESS:


That Councillor Susan Mason be authorized to attend the Local Government Leadership Academy (LGLA) 2011 CEO Forum in Vancouver, March 17-18, 2011, and the expenses necessarily incurred be approved. CARRIED UNANIMOUSLY

2. Proposed Special Parks and Facilities Committee Meeting on Wednesday, February 23, 2011 at 6:30 p.m. – Proposed New Main Fire Hall Project

The Administrator advised that there was a Special Parks and Facilities Committee Meeting proposed for Wednesday, February 23, 2011 at 6:30 p.m. in the Council Chamber, to consider a Staff report and Architect’s presentation regarding the proposed New Main Fire Hall project.

Councillor Olsen noted he would not be available to attend this meeting.
XIII CORRESPONDENCE (Receive for General Information):

1. Correspondence from the Association of Vancouver Island and Coastal Communities (AVICC):
   a) 2011 AVICC AGM & Convention Brochure and Registration Form
   b) Reminder – 2011 Resolutions Deadline
2. G Chin, Provincial Coordinator, Clean Air Coalition of BC RE: Smoke-Free Outdoor Public Places – E-mail correspondence dated January 20, 2011
3. Sunshine Coast Regional District Re: Request policy Change Regarding Drinking Watersheds – Correspondence dated January 26, 2011
4. Correspondence from the Union of BC Municipalities (UBCM):
   a) UBCM Membership
5. Correspondence from the Federation of Canadian Municipalities:
   a) FCM News – Week of January 24, 2011
7. Correspondence Pertaining to the Proposed Composting Facility at Stanhope Farm and Related Issues:
   a) M Hansen, January 20, 2011
   b) A&S Williams, January 31, 2011
   c) L Bonner, January 31, 2011
   d) M&S Romaine, February 1, 2011
   e) D Figueiredo, February 1, 2011
   f) H Nowak, February 1, 2011
   g) P Bonner, February 1, 2011
   h) C Foss, February 2, 2011
   i) R Baker, February 1, 2011
   j) K Williams, February 7, 2011 (Late Item)
   k) D&M Bond, February 7, 2011 (Late Item)
8. Correspondence Pertaining to Vantreight Rural Estate Residential Development:
   a) C van Woensel, January 18, 2011
   b) S Morphet, January 20, 2011
   c) M Johnson, President, Canadian Organic Growers – Vancouver Island Chapter, January 2011 (also references Peninsula Co-op project)
   d) A-M Hansen, January 20, 2011
   e) L Long, January 28, 2011
   f) D Melnyk, January 24, 2011
   g) D Ingram-Chadwick, January 31, 2011
   h) B&S Wilson, February 2, 2011 (Late Item)
   i) Y Booth, February 3, 2011 (Late Item)
9. Correspondence Pertaining to Rezoning Application by Peninsula Co-op:
   a) W&D Carson, January 17, 2011
   b) R Riddle, January 24, 2011
11. Capital Regional District (CRD) Staff Reports Pertaining to:
    a) Regional Canada Goose Management Strategy Update, January 19, 2011
    b) Deer Control, January 26, 2011
12. BC Seniors Games Society Re: Invitation to Host the BC Seniors Games – Correspondence dated January 28, 2011
14. Minutes of Various Boards, Committees and Commissions:
    a) Peninsula Recreation Commission, December 18, 2010

ADJOURNMENT

On motion, the Regular Council Meeting held on February 7, 2011, adjourned at 9:11 p.m.

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Jack Mar                     Sara C. Ribeiro
Mayor                       Municipal Clerk

Recorded by:  Sara C. Ribeiro, Municipal Clerk

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