THE CORPORATION OF THE DISTRICT OF CENTRAL SAANICH

Minutes of the SPECIAL (OPEN) COUNCIL Meeting
Tuesday, September 3, 2013, at 7:16 p.m.
Central Saanich Municipal Council Chamber

PRESENT: Mayor Alastair Bryson
Councillors Cormier, Garrison, Jensen, King, Ounsted and Windsor
Patrick Robins, Administrator
Ruby Shea, Deputy Municipal Clerk
Bruce Greig, Director of Planning & Building Services
David McAllister, Director of Engineering and Public Works

The following late items are to be added to the Agenda:

Under XII CORRESPONDENCE (Receive for General Information)

Under Item 7 – Correspondence Pertaining to Development Application at 789 Saunders Lane & 7221 Peden Lane (Portside Marina)

New Item 7(c) L Picot, September 2, 2013

Under Item 8 – Correspondence Pertaining to Woodwynn Farm Application

New Item 8(g) W Willbond, August 28, 2013
New Item 8(h) R Mason, August 30, 2013

It was suggested by a member that Item IX. 2. “B Antonson – Seeking Resolution to Operations of Foundation Organics at 6341 Old East Saanich Road” and Item X. 3. “R Cotterell Re: Authority to Shut Down the Industrial Waste Composting Facility” be considered immediately after Item IV. Rise and Report.

I. APPROVAL OF THE AGENDA:

474.13 MOVED AND SECONDED
That the Agenda for the Special (Open) Council Meeting of September 3, 2013, be approved as amended by the Late Items Agenda and to vary the order to consider Items IX.2. and X.3. after Item IV.
CARRIED UNANIMOUSLY

II. ADOPTION OF THE MINUTES:

1. Minutes of the Special (Open) Council Meeting held on August 12, 2013

475.13 MOVED AND SECONDED
That the Minutes of the Special (Open) Council Meeting held on August 12, 2013, be approved as circulated.
CARRIED UNANIMOUSLY

III. BUSINESS ARISING FROM THE MINUTES: Nil

IV. RISE AND REPORT:

The Mayor announced the Rise and Reports authorized at the September 3, 2013, In Camera Special Council Meeting, as follows:

1. Review of Options to Address High Volume and/or High Impact Traffic

   At the In Camera Special Council Meeting held on August 12, 2013, Council adopted the following motion:
That the Staff Memorandum dated August 7, 2013, from the Director of Engineering and Public Works entitled “Review of Options to Address High Volume and/or High Impact Traffic” be received, and Council:

1. Consider a motion in open session directing Staff to:
   a) Determine appropriate load limits for each of the District’s road classifications;
   b) Incorporate these load limits when undertaking reviews of both extraordinary Traffic Agreements and Traffic Orders related to high volume and/or high impact traffic; and,

2. Consider a Rise and Report regarding the rationale for the Traffic Agreement with the owners of 6341 Old East Road.

Rationale / Background:

Under the Truck and Tour Bus Route Bylaw, as referenced at the time of the Agreement, the property located at 6341 Old East Road would have been accessed at only one point for all traffic. In order to balance the impact of the traffic in the area, including to District infrastructure, the District entered into a Traffic Agreement allowing for multiple points of access depending on the nature of the traffic.

2. Information Bulletin

The District continues to investigate the enforcement of its bylaws regarding various issues on the property known as Stanhope Dairy Farm and Foundation Organics’ composting facility on the property.

The District commenced legal proceedings in the B.C. Supreme Court against the owners of the property, Matthew Mansell and Finish Line Transport Limited to enforce its Land Use Bylaw and Noise Bylaw regarding the use of the property as a commercial trucking operation and truck terminal. The legal proceedings have been stalled due to a lack of information provided by the defendants despite repeated requests by the District. The District will be proceeding with a court application in October if the information has not been provided by the defendants.

The District has also corresponded with the owners of the property to address various issues on the property that the District considers are not in compliance with the District’s bylaws including the construction and alteration of buildings without building permits contrary to the District’s Building Bylaw as well as the retail sale and provision of pet memorial services, the sale and removal of Class A compost and the collection and sorting of refuse and recyclables contrary to the District’s Land Use Bylaw. The District has required compliance by the end of September.

The District continues to receive complaints regarding odour and noise associated with the composting facility on the property and is taking these complaints seriously. The District understands that other agencies are attempting to address the odour issues and intends to monitor those efforts in order to determine whether to initiate enforcement of its own bylaws regarding such issues. The District will also continue to monitor the activities on the property regarding the noise complaints to determine compliance with its bylaws.

The District continues to have ongoing meetings and correspondence with various government agencies on the issues surrounding the property to clarify the roles and responsibilities with respect to farm land and composting. This is a very complex issue requiring input and response from various government agencies.

The District will continue to provide information updates as this matter progresses.

For more information, please contact:
District of Central Saanich
Patrick Robins
Chief Administrative Officer
250-652-4444
476.13  MOVED AND SECONDED  

That Council direct Staff to determine appropriate load limits for each of the District’s road classifications and incorporate these load limits when undertaking reviews of both extraordinary Traffic Agreements and Traffic Orders related to high volume and/or high impact traffic.  
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

IX. DELEGATIONS / PRESENTATIONS:

2. B Antonson – Seeking Resolution to Operations of Foundation Organics at 6341 Old East Saanich Road

The Mayor welcomed the presence of the Member of the Legislative Assembly, Mr. Gary Holman and thanked him for attending the Meeting.

B Antonson, on behalf of the Tanner Ridge neighbourhood, addressed Council at length with regards to odours, significant health concerns and particulate pollution from the composting facility situated at 6341 Old East Road for that past two years. She noted the CRD Environmental Services’ report of June 26, 2013, and commented on the CRD ‘shedding a massive responsibility for waste management and industrial composting to amateurs’. Ms. Antonson queried when did farming become an organic processing industry and asked of Council to stop this operation and not allow other farmers to be garbage recyclers.

X. CORRESPONDENCE & PETITIONS:

3. R Cotterell Re: Authority to Shut Down the Industrial Waste Composting Facility

a) Correspondence dated August 26, 2013

R Cotterell, spoke to her correspondence with respect to who has the authority to shut down the industrial waste composting facility and what authority does Council have with respect to this matter. She noted that the property values in the neighbourhood have been severely lowered and would have difficulty in getting anyone out of their vehicle to look at her house.

The Mayor thanked Ms. Antonson and Ms. Cotterell for the thoughts put into their presentations and acknowledged that this is an unsatisfactory situation.

Mayor Bryson commented that there is value seen in removing the organic stream from the Hartland Landfill and that composting is a normal farm practice. He stated that composting under the Agricultural Land Reserve regulations is a permitted use on farm land and the District is not allowed to prohibit that permitted use. The Mayor advised that filing of impact statements from residents to the CRD is extremely important for the CRD enforcement process.

The Mayor then invited members of the gallery to speak to this matter under the following section:

V. PUBLIC INQUIRIES AND ANSWERS THERETO:

1. ? Fry, asked what steps could Council take with respect to non-complying buildings.

The Mayor read the third paragraph of the Information Bulleting from the Rise and Report portion of tonight’s Meeting.

The Administrator advised that a “No Occupancy” has been placed on the building. He noted that the owner would be expected to demonstrate voluntary compliance and, failing that, the we take further steps of bylaw enforcement. Failing this the municipality would seek the Courts to remedy the situation.

2. Ray Baker, noted that Section 25A.3.(b) of the Land Use Bylaw states that compost prepared in the agricultural zone must be applied to
the land and may not be sold or removed from the premises where it was produced; and 25A.3.(c) states that initial decomposition of various specific matter must be contained in a closed reactor or vessel in which conditions such as moisture, temperature and oxygen levels can be closely monitored and controlled, and from which odours detectable by humans cannot escape. He advised that it appears to the public that the Mayor and Council has taken no meaningful action. Mr. Baker queried when will Central Saanich enforce its Bylaws.

The Mayor referred to the Information Bulletin read out during the Rise and Report section of the agenda.

3. Brenda Antonson, commented that there is no point to having a Bylaw if there is no consequence. She encouraged the District to fine the operators on a regular basis to render it too costly to continue the operation.

The Mayor noted that Council has requested Staff to pursue the options with respect to the Clean Air Act as to whether or not there is an opportunity for the District to enact legislation that could further regulate composting operations.

Mayor Bryson advised that he would hope the Rendles would be engaged with their community and to treat their community as neighbours and to discuss the issues that they are having with their community. He noted that we all have a responsibility when we live with each other to do that. Mayor Bryson added that he was not hopeful that that would happen but wanted to be very clear that he thought that is the first place to start. He stated that the next level is to work through the courts as we are able.

4. P. Bonner, advised that it has been apparent that the operators have no intention of being good with their neighbours.

The Mayor agreed that communication from the operation could be a lot better.

5. Michele Bond, advised that while Council may not wish to spend taxpayers money for legal fees, the neighbourhood is losing property values.

The Mayor apologized and advised that he was not speaking specifically about the Stanhope operation, but that he was talking about the fact that when people choose, in general, to not respect the Bylaws litigations are very significant expenditures for the municipality; however that doesn’t mean that a municipality wouldn’t pursue them. He noted that he wanted to make everyone aware that there is a cost to the community. Mayor Bryson agreed that the lower property values are of great concern.

6. Brenda Antonson, stated that this matter makes the Bylaws just merely suggestions and that not action will be taken. She advised that Bylaws need to be more than suggestions.

Councillor King suggested that attention be returned to the agenda and that inquiries be received.

7. Pam Calton, stated that, with all due respect, this is not composting, this is garbage and we need to get back to the topic of the difference between general composting and garbage. What are the regulations that make this about composting?

The Mayor stated that the Province has the Organic Matter Recycling Regulations that spells out the categories of waste streams, and this waste stream is identified at a level that requires it to be processed in a certain way which includes in vessel composting.

8. John King, stated that no one builds a $500,000 building to make composting to spread on their own property. He advised the members of the public to not pay their property taxes should this matter not be resolved.

9. Phil Cotterell, stated that the Capital Regional District owns vast land, then queried as to why the operation was here and could it be
relocated. He also noted that we speak of rules and regulations. He asked if rules and regulations would be changed so that this doesn’t happen.

The Mayor advised that requests to politicians to change Bylaws is certainly a possibility. He noted that CRD Staff are very aware of the need to ensure that sufficient capacity for organics composting is on line prior to January 2015.

10. B: **Antonson**, queried if the January 2015 deadline is an artificial official date?

The Mayor noted that he supported the ban of organics from the landfill.

Mr. Antonson stated that the problem is that the CRD drew the line in the sand without a solution.

Mayor Bryson advised that the composting opportunity for farmers has been in place for some time and was not CRD driven. It has been in the ALR regulations for some time and it is an outright permitted use on agricultural land.

11. A member of the public queried why the trucks bringing in the composting materials couldn’t be stopped from going on to the site.

12. P: **Cotterell** queried whether Council has the authority to stop the trucks.

Mayor Bryson stated that he was unable to answer that question.

13. A **Clemente**, advised that the operator of the trucking company stated that he was in compliance of the Bylaws because it was a small amount of organic materials and was not being composted.

The Mayor noted that CRD Enforcement Officers are closely monitoring the situation and ensuring the food waste is not entering the composting operation.

14. Ji: **Penrice**, advised that he watches 60 foot truck loads of organic materials go in to the site and dump the materials and leave the site daily. He charged the Mayor with supporting and the politicians with making the decision to remove the organic materials from the Hartland Landfill without first having a plan in place. He noted that it is time for the community to charge the Province and get the regulations changed.

The Mayor advised that the CRD made the decision to ban organic materials from the landfill with a deadline affording them the time to put a plan in place.

Council thanked the residents for their attendance and their passion to this matter and encouraged them to attend a CRD Environmental Services Committee meeting.

15. Ri: **Graham**, stated that attending Committees is over and action is needed now.

16. A member of the public asked how the property got zoned for the composting use.

The Mayor advised that it is a permitted use on agricultural land under the Provincial regulations.

17. Tr **Peard**, noted that he has attended many Council meetings over the years and usually when an issue involving a large group comes up the proponent is in attendance to answer any questions from the public.

The Mayor asked the gallery if a representative from Stanhope Farms or Foundation Organics was in attendance to speak. No one came forward.

18. P **Calton** advised that her children were no longer able to play outside and shared some of her health concerns then asked what the next step Council was going to do to stop the composting operation.
The Mayor advised that the approach that would bear the greatest fruit is to direct focused attention to the ALC requesting clarification from them whether the permission that is part of the regulations that says that this is an outright permitted use was ever anticipated to include this scale of composting operation. He assured that the ALC is actively pursuing this issue.

Ms. Calton noted that the Mayor of Esquimalt stood by her constituents and asked the Mayor if he is willing to do the same.

Mayor Bryson advised that he has spoken directly to the Director of the ALC and has submitted correspondence on District letterhead with the very questions that have arisen tonight.

Ms. Calton advised that what she has learned tonight is that she can go ahead and break Bylaws and nothing will be done about it.

The Mayor commented that he hopes that is not the message the public is taking back with them from this Meeting.

Ms. Calton agreed that it is not that nothing is happening but that because the majority of the issue is held behind closed doors (In Camera) and the public is not privy to what is happening.

19. K. Marriette, respectfully requested the Mayor to organize a meeting with the agencies to have mirror image meeting as tonight, albeit emotionally, backed up by the facts that the first presenter read to Council.

Ms. Calton advised that the request should be made in correspondence directly to the CRD Environmental Services Committee and he would be attending as a member of the Committee.

Members of Council thanked the community for their attendance and concerns and supported the suggestion for the members of the community to write to the CRD Environmental Services Committee.

20. D. . . . Bell, requested the Mayor and Council to be prepared to fast track a meeting with representatives of the Capital Regional District, the Vancouver Island Health Authority, and the Agricultural Land Commission to which the community could attend and have a discussion regarding this matter.

477.13 MOVED AND SECONDED
That Council ask the Capital Regional District (CRD) to consider the establishment of a composting operation at the Hartland site for organics.

BEFORE THE QUESTION WAS CALLED, it was

● DEFEATED ●

478.13 MOVED AND SECONDED
That the aforementioned motion be amended to broaden the location to any CRD site that is away from residential areas.

DEFEATED
FOR: Councillors Cormier and King
OPPOSED: Mayor Bryson; Councillors Garrison, Jensen, Ounsted and Windsor

THE QUESTION WAS THEN CALLED ON THE MAIN MOTION, it was

CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor
479.13 MOVED AND SECONDED
That the District write a letter to the Vancouver Island Health Authority (VIHA) to emphasize the concerns relating to health and the environmental concerns, that attention is drawn to the public’s request for testing and response to their concerns, and that Council relies on their jurisdiction to address these concerns.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

480.13 MOVED AND SECONDED
That the District invite Staff from the Capital Regional District, Vancouver Island Health Authority, and the Agricultural Land Commission to attend a meeting to give the residences’ an opportunity to be heard.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

Council took a brief break at 9:08 p.m. and resumed the Meeting at 9:14 p.m.

VI. REPORTS OF COMMITTEES:

1. Standing Committees: Nil

2. Advisory Committees / Other: Nil

3. Regular Status Reports from Members of Council Who Participate on Advisory Bodies, Committees, Boards, or Commissions:

   a) Councillor Cormier reported that a grant application to the BC Healthy Community Building Fund was sent in jointly with the District of North Saanich and the Town of Sidney. A $5,000 grant was approved towards a forum which has been tentatively scheduled for March 21, 2014. The forum is to look at the link between agriculture and healthy communities.

   b) Councillor Jensen advised that he was very happy to be part of a joint Federal CRD announcement at the Panorama Recreation Centre the previous week. Minister John Duncan was in attendance to announce the contribution of $177,000 in infrastructure funding towards the installation and upgrading of the fire sprinkler system at the Centre.

   c) Mayor Bryson noted that the new Fire Hall is 99 percent completed and advised that the Open House is scheduled for Saturday, September 14, 2013, at 11:00 a.m. to 2:00 p.m.

VII. STAFF MEMORANDA AND REPORTS:

1. Staff Memorandum

   a) Staff Memorandum dated August 26, 2013, from the Director of Planning and Building Services entitled “Addendum Report – Rezoning Application for Municipal Property; 1700 Block of Verling Avenue & Sean Heights (Citta Construction Ltd.)”

   The Director of Planning and Building Services overviewed the Staff Memorandum.

   At the Mayor’s invitation, Bill Patterson, President of Citta Construction Ltd., noted that he held a public information meeting and comments were generally accepting of the I-1 zone amendment; however, there were concerns regarding the buffer between rural residents on the Verling side and the industrial property on the other side. He advised that he intends to have a highly vegetative buffer in this area and will instruct the landscape architect to review the trees and buffer strip.
481.13 MOVED AND SECONDED That the Staff Memorandum dated August 26, 2013, from the Director of Planning and Building Services entitled “Addendum Report – Rezoning Application for Municipal Property; 1700 Block of Verling Avenue & Sean Heights (Citta Construction Ltd.)” be received, and Council give consideration to draft Land Use Bylaw Amendment Bylaw No. 1818.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

482.13 MOVED AND SECONDED That “Central Saanich Land Use Bylaw Amendment Bylaw No. 1818, 2013” [A Bylaw to Amend the Land Use Bylaw (1700 Block of Verling Avenue & Sean Heights)] receive first reading.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

483.13 MOVED AND SECONDED That “Central Saanich Land Use Bylaw Amendment Bylaw No. 1818, 2013” receive second reading.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

484.13 MOVED AND SECONDED That “Central Saanich Land Use Bylaw Amendment Bylaw No. 1818, 2013” be referred to a Public Hearing to be held on Wednesday, October 2, 2013, at 6:30 p.m.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

2. Staff Memorandum

a) Staff Memorandum dated August 27, 2013, from the Director of Planning and Building Services entitled Addendum Report: Housing Agreement for Artisan Properties (Four Properties at Keating Cross Road and West Saanich Road)

The Director of Planning and Building Services overviewed the Staff Memorandum.

485.13 MOVED AND SECONDED That the Staff Memorandum dated August 27, 2013, from the Director of Planning and Building Services entitled “Addendum Report: Housing Agreement for Artisan Properties (Four Properties at Keating Cross Road and West Saanich Road)” be received for information.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

3. Staff Memorandum

a) Staff Memorandum dated August 27, 2013, from the Planner entitled “Development Permit for a Sign; 7105-E West Saanich Road (Brentwood Professional Building)"

The Director of Planning and Building Services overviewed the Staff Memorandum and responded to a question from Council.

486.13 MOVED AND SECONDED That the Staff Memorandum dated August 27, 2013, from the Planner entitled “Development Permit for a Sign; 7105-E West Saanich Road (Brentwood Professional Building) be received and Council authorize the issuance of a Development Permit for a proposed fascia sign at 7105-E West Saanich Road.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor
4. Staff Memorandum


The administrator overviewed the Staff Memorandum.

487.13 MOVED AND SECONDED
That the Memorandum dated August 19, 2013, from the Deputy Municipal Clerk entitled “Campaign Financing Disclosure Statement Filing Period Deadline – 2013 Local Government By-Election” submitted to Council for the purpose of reporting the name of the candidate for whom Campaign Financing Disclosure Statements for the 2013 Local Government By-Election was not filed within the regular 120 day filing period, was received for information.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

VIII. BYLAWS: Nil

IX. DELEGATIONS / PRESENTATIONS:

1. KeyCorp Consulting – Presentation / Discussion Re: Town Hall Redevelopment Options

Jim Hartshorne, President of KeyCorp Consulting, spoke to his correspondence and noted that the Municipal Hall is a really old building with clear signs of its age. He stated that he is aware of the five options Council was pursuing from the Town Hall Meeting of October 13, 2012, and addressed Option 4 – Strategic Partnership and Option 5 – Replacement of Current Facility. Mr. Hartshorne talked of a proposal driven by business not by grants; a proposal for the business sector to design, build, take responsibility and risk for a new civic city hall in this location. He stated that the benefits for the District are that no money would be required by the District to explore the opportunity for the business sector to undertake a visioning session for Saanichton with a new civic building being the catalyst for reinvestment by businesses and property owners in Saanichton the District can take time to confirm its financial resources, and it would be the Districts decision after the process is completed. Mr. Hartshorne advised that the first step would be to send out a Request for Qualifications.

The Mayor thanked Mr. Hartshorne for his presentation.

488.13 MOVED AND SECONDED
That the correspondence dated August 15, 2013, from KeyCorp Consulting and the content there within be referred to a future Community, Protective Services & Facilities Committee Meeting for further exploration and to open this matter up to a broader audience, and Staff to include information relevant to pursuing a proposal for the business sector to design, build, take responsibility and risk for a new Municipal Hall in this location, detailing what would be involved.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

2. Agenda Order Varied (See Section 1.) Item IX. 2. Considered after Section IV.

X. CORRESPONDENCE & PETITIONS:

1. K&D Hilder Re: Request for Speed Bumps on Amwell Drive

a) Correspondence dated August 26, 2013

It was noted that the letter writer was not in attendance at the Meeting to speak to his correspondence.

The Director of Engineering and Public Works overviewed the correspondence.
489.13 MOVED AND SECONDED
That the correspondence dated August 26, 2013, from K&D Hilder, requesting speed bumps on Amwell Drive be received, and referred to the next Traffic Safety Committee meeting for review with the Police Department accident reports and history for this area.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

2. N Ryder Re: Boulevards on East Saanich Road

a) Correspondence dated August 27, 2013

It was noted that the letter writer was not in attendance at the Meeting to speak to his correspondence.

The Administrator overviewed the correspondence and stated that this area was subject to scheduled maintenance including recent maintenance completed in July and also scheduled for September.

490.13 MOVED AND SECONDED
That the correspondence dated August 27, 2013, from N Ryder regarding boulevards on East Saanich Road be received for information.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

3. Agenda Order Varied (See Section 1.) Item X. 3. considered after Section IV.

XI UNFINISHED BUSINESS: Nil

XII NEW BUSINESS / OTHER COMPETENT BUSINESS:

1. Calendar of Meetings – October 2013

a) Regular Council Meeting – September 16, 2013
b) Tri-Municipal Council Meeting

491.13 MOVED AND SECONDED
That the Tri-Municipal Council Meeting to be hosted by the District of Central Saanich be schedule for October 22, 2013.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

492.13 MOVED AND SECONDED
That the October 2013 Calendar of Meetings be received for information, and it be noted that the Regular Council Meeting scheduled for September 16, 2013, be cancelled due to lack of quorum during the UBCM Annual Conference.
CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

XIII CORRESPONDENCE (Receive for General Information)

1. Correspondence from the Union of BC Municipalities (UBCM):
   a) Local Governments: Producers of Packaging and Printed Paper
   b) Federal Additions to Reserve Policy – Feedback Requested

2. Correspondence from the Federation of Canadian Municipalities (FCM):
   a) FCM News – Week of August 5, 2013
   b) FCM News – Week of August 12, 2013
   c) FCM News – Week of August 19, 2013
   d) Update on FCM National Municipal Rail Safety Working Group

3. Correspondence from the Local Government Management Association of BC (LGMA):
   a) Information Circular August 22, 2013

4. Correspondence Pertaining to Pedestrian Safety on Oldfield Road:
   a) M Davis, July 31, 2013
496.13 **MOVED AND SECONDED**

*That the correspondence dated July 21, 2013, from Mike Davis regarding pedestrian safety on Oldfield Road be referred to the Strategic Planning process for prioritization.*

CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

5. **Correspondence Pertaining to the Zoning Amendment; 8069 Thompson Place (Laban/Brown):**

   a) C Croll, August 8, 2013
   b) H Waters, August 26, 2013

6. **Upcoming Conferences / Seminars / Courses / Invitations:**

   a) Selina Robinson, MLA (Coquitlam – Maillardville) Re: Official Opposition UBCM Breakfast – Friday, September 20, 2013, 7:00-8:15 a.m., MacKenzie Room, Fairmont Waterfront Hotel, Vancouver
   b) Art Gallery of Greater Victoria Re: Annual House Tour of the Art Gallery of Greater Victoria – Sunday, September 8, 2013, 10:00 am to 5:00 pm, 2250 Ridgedown Place

494.13 **MOVED AND SECONDED**

*That the correspondence dated August 8, 2013, from the Art Gallery of Greater Victoria be referred to the Police Service for preparation of possible increased traffic at the location of 2250 Ridgedown Place.*

CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

c) Ambulance Paramedics of BC – CUPE 873 Re: Opportunity to Meet at the Upcoming UBCM Conference to Discuss Emergency Healthcare Issues Specific to Our Community

Councillor Windsor queried whether Council members can contact the Ambulance Paramedics of BC directly if they wish to attend the meeting or if a motion would be required. Council members can contact directly.

d) C Thornton-Joe Re: 2nd Annual Celebrity Carwash – Saturday, September 7, 2013, 9:00 am to 2:00 pm, at Our Place on Pandora

e) K Wilcock Re: Winspear Family Community Reception for Community Volunteers and Patrons Invitation to Winspear Art Show and Gala "Decadent Desserts", Saturday, September 28, 2013, 2:00-4:00 p.m.

f) L Fox of Fur Bearer Defenders Re: Living with Wildlife Conference, Friday, September 20, 2013, 9:00 am to 5:00 pm, at Creekside Community Centre, 1 Athletes Way, Vancouver

7. **Correspondence Pertaining to Development Application at 789 Saunders Lane & 7221 Peden Lane (Portside Marina):**

   a) P McLaren, August 11, 2013
      
      P McLaren, spoke to his correspondence and expressed concern regarding the increased traffic and lack of parking spaces derived from the Portside Marina operations in particular the kayak operations.

   b) J Foster, August 28, 2013
      
      J Foster, expressed the same concerns as Mr. McLaren and noted the frustration by the length of time it is taking to resolve the concerns of the public.

   c) L Picot, September 2, 2013 (Late Item)

493.13 **MOVED AND SECONDED**

*That the Special (Open) Council Meeting held on September 3, 2013, be extended past 10:00 pm.*

CARRIED UNANIMOUSLY

8. **Correspondence Pertaining to Woodwynn Farm Application:**

   a) A Decan, August 11, 2013
b) K McIvor, August 14, 2013

c) H Colme, August 14, 2013

d) N Christensen, August 14, 2013

e) A Acker, August 15, 2013

f) A Acker, Secretary, Committee to End Homelessness in Victoria, August 15, 2013

g) W Willbond, August 28, 2013 (Late Item)
h) R Mason, August 30, 2013 (Late Item)

9. City of Langford, sent to all BC Municipalities Re: Downloading of Infrastructure Costs from BC Hydro – Correspondence dated August 12, 2013

10. Correspondence Pertaining to Overnight Kayaker Parking at Island View Beach:

a) W Galbraith, August 13, 2013

Staff responded to a question of Council advising that this correspondence would be part of the process the CRD is undertaking for the overnight pilot project at Island View Beach.

11. Correspondence Pertaining to the Peninsula Attraction Shuttle Bus Route:

a) D Roberts, President of Peninsula Shuttle Group, August 13, 2013

12. District of Stewart to BC Municipalities Re: Ambulance Services Resolution – Correspondence dated August 14, 2013

13. Letters of Thanks:

a) B Wuhrer Re: Thank you for the Recent Paving and Upgrades to the Lochside Bike Trail Between Island View and Mount Newton Cross Roads

b) L Eastwood Re: Thanks to the Community for Making Her Visit to the District for the Climbing Competition a Pleasant Experience

14. CR-Fair Re: The Popular North Saanich Flavour Trail is Growing and Farmer2Farmer Conference Returns in 2014 – Correspondence dated August 20, 2013

15. Ministry of Community, Sport and Cultural Development Re: Declined Request for Meeting at UBCM Conference – Further Options Provided - Correspondence received August 20, 2013

16. R Lawson, General Manager, Telus Vancouver Island Re: Island Impacts of Federal Cellular Regulations (Telus – Verizon) – Correspondence dated August 26, 2013

17. Copy of Correspondence from L Moon and Petition With 211 Signatories to Mayor Cross, Peninsula Transit Commission Representative, Copied to Central Saanich Mayor and Council Re: Request BC Transit to Extend Route #81 Farther onto the Tsawout Reserve – Correspondence dated August 26, 2013

495.13 MOVED AND SECONDED

That Council indicate support in principle for the consideration of extending Transit Bus Route No. 81 as per the petition, but with full understanding that Transit Staff and the Commission have the expertise and jurisdiction to assess feasibility.

CARRIED UNANIMOUSLY: Mayor Bryson; Councillors Cormier, Garrison, Jensen, King, Ounsted, and Windsor

497.13 MOVED AND SECONDED

That correspondence Item Nos. 1-3; 5; 6 (a), (d)-(f); 8-9; and 11-16 be received for information.

CARRIED UNANIMOUSLY

XIV. ADJOURNMENT

On motion, the Special (Open) Council Meeting held on September 3, 2013, adjourned at 10:20 p.m.